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## **MISSION STATEMENT**

We, the faculty, parents and students of Humphreys Academy believe that school is society's chief agency for preserving and improving the democratic way of life. We believe that education, growth and learning are continuous. We believe that the school must be concerned with the physical, mental, social and emotional needs of each child; that success, recognition, security, affection, self-respect, and understanding are required for a healthy personality.

## **PHILOSOPHY**

Education in a democracy should develop in each individual the knowledge, interests, ideals, habits and powers to function productively in the environment in which he lives. Children differ in many ways and teachers must learn to plan in terms of the needs of each child and look for results on an individual basis. Children learn best when they are interested, when they have some purpose in connection with their work, and when they help plan their activities and experiences. The efforts of the teacher should be directed toward providing the child with varied experiences appropriate to his needs and ability, so that he will show progressive growth in learning to adjust to a changing world. This growth must be accomplished through the mastery of such indispensable skills as reading, speaking, writing and computing. Thus, our philosophy places strong emphasis upon the basic skills contained in the school curriculum. In addition to these basic skills, emphasis should be placed on attitudes, social adjustment, ideals, an appreciation of the fine arts, and a respect for the traditions that belong to our country's patriotic and cultural heritage.

## **HEADMASTER'S MESSAGE**

*I am pleased to have the opportunity to work with you as Headmaster at Humphreys Academy. I have a deep interest in each student's education. Believing that all students can be successful, I think that it is our mission to do our best to help them become good citizens and productive members of our community. This will require a partnership between both the school and parents working together to achieve this goal. I look forward to the upcoming school year and having the chance to move Humphreys Academy in a positive direction. Our mission is to prepare students for jobs in a rapidly changing workplace that in some cases might not exist today. By placing the betterment of our students at the center of all school decisions, I believe that Humphreys Academy can provide our students opportunities to help them accept responsibility in order for them to be successful in a world that their generation will some day lead.*

*Joe Taylor*

## **FIGHT SONG**

Oh, when the good ole rebels fall in line they're sure to leave the others way behind. They got the pep and zeal and all the rest and what they do will always be the best. They got the spirit that will never die and what they got will put them way up high. So when we cross that line you'll hear us cry, FIGHT REBELS FIGHT!!!!!!! We're VICTORY BOUND

## **ADMINISTRATION**

Joe Taylor - Headmaster

Kathy Gilmer- Elementary Coordinator

## **STAFF AND FACULTY**

Deborah James - Bookkeeper

Beth Bridges - Counselor

Courtney Taylor – Secretary

## **JUNIOR-SENIOR HIGH STAFF**

Jennifer Williams - High School Science  
Brooke Walker - High School Math, Coach  
Richard Wiman - High School History  
Lori Lloyd - Junior High History and Math  
Jonathan McGuire - History  
Jerry Wayne McLendon - Coach  
Joy McLendon - Business/Computer  
Marsha Harrison - Junior High English and Science  
James Thomas Miller – High School English  
Sophia Wade – Spanish

## **ELEMENTARY STAFF**

Brenda Aust - Music  
Alinda Bell - Fourth Grade  
Bettie Lu Childress - Second Grade  
Kathy Gilmer - Resource & Elementary Coordinator  
Nicole Millican - Third Grade  
Kacey McLendon - First Grade  
Brandi Rodgers – After School Care  
Stephanie Snyder - After School Care  
Charla Turner - Fifth Grade

## **SCHOOL COLORS**

The official school colors of Humphreys Academy are red and white. These colors should be worn by groups representing our school.

## **SCHOOL MASCOT**

All Humphreys Academy athletic teams are known as REBELS and LADY REBELS

## **SICKNESS**

Grades 1-12

Any student having a temperature above 98.6 will be sent home. Please keep your child home until he or she has been free of fever for 24 hours.

## **ELEMENTARY SCHOOL**

Grades 1-5

The elementary school begins at 8:00 a.m. and ends at 2:45. Early car pick-up is at the west end of the elementary building at 2:45, and late car riders are picked up under the shed in front of the high school at 2:48. Duty teachers are on duty 15 minutes before school and 15 minutes after the dismissal bell and for the safety of the children it is necessary that these duty times be observed.

## **ELEMENTARY DRESS CODE 1-6**

1. It is suggested that parents of pupils in grades 1-2 remember the flexibility of Mississippi temperatures and choose clothing for the young child that allows him to be comfortable during the school day, particularly in late fall and early spring.

2. PLEASE LABEL ALL WRAPS

3. All boys will be expected to keep their hair neatly cut.

4. Football jerseys will be allowed, but mesh jerseys must have a T-shirt under them.

5. Shorts are permitted in grades 1-6. Length is 4 inches above the knee while standing.

6. Hats are not to be worn inside any school building.

7. Wearing cleats is disallowed.
8. All dresses should be appropriate for school wear.
9. Interpretation of dress code left to administration.
10. Dress code is in effect anytime you are in the high school building, cafeteria, elementary building, field trips or any event held on the inside of the buildings such as basketball games. Dress code for boys and girls apply when you represent our school anywhere.

### **ELEMENTARY GRADING AND REPORTING 1-6**

A+ 99-100	B+ 91-92	C+ 83-84	D+ 75
A 95-98	B 87-90	C 78-82	D 71-74
A- 93-94	B- 85-86	C- 76-77	D- 70

The lowest passing grade is 70. Numerical grades will be recorded on report cards; numerical grades will be recorded on permanent records.

Grades 1-2 - the teacher will call a parent or guardian instead of sending the progress report if the student has been referred for discipline.

Grades 3-6 - Progress reports may be mailed to parents at the end of the fourth week, or anytime thereafter, of each nine weeks' term if a student is doing unsatisfactory work. Disciplinary referrals will also be sent when necessary.

Elementary teachers are available for conferences from 2:15-2:30 p.m. Monday-Thursday. Appointments may be made by calling the office.

In grades 1-6 each nine weeks' averages will be determined from the following: classroom work, daily tests and assignments, chapter and unit tests.

To stimulate a desire for scholarship and citizenship, the following recognition will be given:

Headmaster's List (grades 3-6) will include students with all A's in major subjects.

Honor Roll (grades 3-6) will include students with all A's and B's in major subjects.

After each nine weeks' term a report card will be taken home on Thursday after the term ends. Parents are to examine the report card carefully and to sign it. The parent's signature does not indicate approval or disapproval, but that the card has been examined.

Report cards should be returned the following day.

### **THE JUNIOR-SENIOR HIGH SCHOOL**

Faculty will report to classrooms at 7:30 a.m. Restrooms and corridors are open to students at 7:55 a.m. The school day begins at 7:55 a.m. and closes at 2:50 p.m. The day is divided into seven class periods with a twenty minute lunch period and a fifteen minute activity period.

#### **JUNIOR & SENIOR HIGH SCHOOL DRESS CODE GUIDELINES**

##### Girls:

1. No spaghetti strap tops or dresses, tube tops, halters, backless tops, or tank tops. In other words, you may wear sleeveless but no straps. No bra strap showing uncovered. No off-the-shoulders or cut outs. Low V-cuts must have layered shirt under it so as not to be too low.

2. Tops must exceed top of pants by at least 4 inches or tucked in.

3. No dress, shorts, or skirts shorter than 4 inches above the knee.

4. No athletic bras worn as tops.

5. No sheer tops or bottoms which expose undergarments.

6. No see-through white pants, skirts, dresses or shorts.

7. T-shirts allowed as long as there are no derogatory images or words (same as boys).

8. No pajama pants or tops worn to school.

9. The only visible piercings acceptable for girls are in the ears.

10. Dress code is in effect anytime you are in the high school building, cafeteria,

elementary building, field trips or any event held on the inside of the buildings such as basketball games. Interpretation of the dress is code left to the administration.

**Boys:**

1. Boys must keep their hair neatly cut. Hair must be off the collar and out of student's eyes.

2. Boys must be clean shaven with no facial hair.

3. No piercings, hats, bandanas, or make-up will be allowed.

4. Football jerseys will be allowed, but t-shirts must be worn under mesh jersey.

5. Pants and jeans must be neat and free of holes.

6. Shoes & sandals may be worn without socks. No flip-flops.

7. T-shirts allowed as long as there are no derogatory images or words.

8. No apparel displaying vulgarities, symbols of alcohol or tobacco may be worn.

9. Boys must wear belts.

10. Shirt tails must be tucked in at all times.

11. No cut off shorts.

12. Dress code is in effect anytime you are in the high school building, cafeteria, elementary building, field trips or any event held on the inside of the buildings such as basketball games. Interpretation of the dress code left to the administration.

Dress Code for boys and girls apply when you represent our school anywhere.

**JUNIOR & SENIOR HIGH SCHOOL GRADING AND REPORTING 7-12**

A+ 99-100	B+ 91-92	C+ 83-84	D+ 75
A 95-98	B 87-90	C 78-82	D 71-74
A- 93-94	B- 85-86	C- 76-77	D- 70

The lowest passing grade is 70. Numerical grades will be recorded on report cards; numerical grades will be recorded on permanent records.

Progress reports may be mailed to parents at the end of the fourth week, or anytime thereafter, of each nine weeks' term if a student is doing unsatisfactory work. Disciplinary referrals will also be sent when necessary.

**Nine Weeks Grades**

- Homework and class participation - three-fourths (3/4) (these assignments may take the forms of daily tests, classwork, graded or checked homework assignments).

- Test (in some instances verbal) - one-fourth (1/4).

- The average of the above will count three-fourths (3/4), and the term test will count one-fourth (1/4).

- Semester grades will be determined by an average of the two nine weeks in that semester.

All final grades will be determined by an average of the two semester grades.

After each nine weeks' term a report card will be taken home on Thursday after the term ends. Parents are to examine the report card carefully and to sign it. The parent's signature does not indicate approval or disapproval, but that the card has been examined.

Report cards should be returned the following day.

**NOTE: 7-12**

Final exemptions: Any student with an overall yearly average of 93 or above will be exempt from the final examination. In addition, all graduating seniors with an overall average of 90 or above will be exempt from the final examination in a course ending second semester.

To be eligible for Mr. or Miss HA, a student's cumulative average (starting in grade 9) must be 90 or above. To be eligible for Mr. or Miss Junior High, a student's cumulative average must be 85 or above.

## **SCHOLARSHIP RECOGNITION**

The purpose of the Headmaster's List and Honor Roll is to give recognition to students who are doing better than average work and to stimulate a desire for better scholarship and citizenship on the part of the student body. The guidelines for recognition are as follows:

HEADMASTER'S LIST will include all students with all A's in major subjects.

HONOR ROLL will include students with all A's and B's in major subjects.

## **CLASSIFICATION OF STUDENTS**

Students attending HA will be classified according to the number of credits earned toward graduation as follows:

Freshmen - students promoted from the eighth grade.

Sophomores - students who have completed 5 1/2 units of work

Juniors - students who have completed 10 1/2 units of work

Seniors - students who have completed 15 1/2 units of work

The junior high school student, in grades 7-8, must pass four major subjects to be promoted.

Required are four units of English, four units of social studies, four units of math, four units of science, one unit of foreign language or higher level elective.

The Board of Trustees of State Institutions of Higher Learning passed the following policy, pertaining to admission standards. Beginning with the fall term of 1995, all entering freshmen at Mississippi's public universities must have successfully taken the courses outlined. All other admission standards currently in use will remain intact.

## **HIGH SCHOOL UNITS (GRADES 9-12) REQUIRED FOR ADMISSION TO PUBLIC UNIVERSITIES IN MISSISSIPPI FOR FRESHMEN STUDENTS ENTERING FALL TERM, 1995**

English (4 units) All must require substantial communication skills components (i.e., reading, writing, listing, and speaking.)

Mathematics (4 units) Algebra I, Geometry, and Algebra II. A fourth, higher level, mathematics class is highly recommended.

Science (4 units) Choice of Biology, Advanced Biology, Chemistry, Physics, and Advanced Physics or any other science course with comparable rigor and content. One Carnegie unit from a rigorous Physical Science course with content at a level that may serve as an introduction to Physics and Chemistry may be used. Two of the courses chosen must be laboratory based.

Social Studies (4 units) Courses should include United States History (1 unit), World History (1 unit with substantial geography component), Government (1/2 unit), and Economics (1/2 unit) or Geography (1/2 unit).

Advanced Electives (2 units) Requirements may be met by earning 2 Carnegie units from the following areas/courses, Foreign Language, World Geography, 4th year lab based science, 4th year Mathematics.

Computer Applications (1/2 unit) Course should emphasize computer as a productivity tool. Instruction should include use of application packages, such as word processing and spread sheets. The course should also include basic computer terminology and hardware operation.

## **COLLEGE ENTRANCE REQUIREMENTS**

The entrance requirements to different colleges vary widely. If one plans to attend college, he should write the college of his choice for a bulletin for information on the requirements for admission. Each high school student should plan his academic program to suit his needs.

Seniors are reminded that all state colleges require scores from the American College

Testing Program. College centers administer this test five times during the year. We also encourage students to take the (SAT) Scholastic Aptitude Test. Applications are available in the counselor's office.

### **GUIDANCE SERVICES**

It is the aim of HA to help each student profit as much as possible from his school program and to assist in plans for further educational study after completing this school program. The counselor, administrators and teachers are available to discuss with students and parents any problem or question relative to the educational program of the school.

The guidance program includes the following: individual and group counseling (7-12), administration of a comprehensive testing program and interpretation of scores (1-12), elementary orientation and consultation, schedule and course of study planning, career orientation, college planning and application requirements and procedures, and curriculum consultation.

### **BEHAVIOR GUIDELINES**

HA students are expected to behave in a manner which reflects pride in themselves and in their school.

All students are expected to show respect toward adults and fellow classmates. In the classroom, halls, and gym, students are expected to follow directions and to be quiet and attentive during special programs.

During athletic competitions, students should display good sportsmanship. Parents are asked to remind elementary children of correct behavior when attending a school event. **RUNNING AND PLAYING IN THE HALLS, BLEACHERS, RESTROOMS, AND ON THE GYM FLOOR ARE NOT ALLOWED. PARENTS ARE ENCOURAGED TO ACCOMPANY AND SUPERVISE ELEMENTARY STUDENTS AT ALL EXTRA-CURRICULAR ACTIVITIES.**

**NOTE:** The Mississippi Association of Independent Schools rules prohibit students and fans from being inside restraining barriers during football games and on the sides of the playing court during basketball games. Rules prohibit noise makers such as bells and horns. Our school can be penalized for violation of these rules.

### **DISCIPLINE**

The founders of HA realized from the very beginning that good discipline is an essential element of quality education.

1. The headmaster shall have authority in his discretion to suspend any students for up to five (5) school days.

2. In School suspension will be used when deemed necessary by the headmaster. Parents of the student will be responsible for the cost of the designated instructor.

3. The headmaster and the teachers and staff as authorized by him, shall have the authority to maintain discipline and punish as in his discretion is required to do, including corporal punishment.

At the end of this period of suspension, the student and his/her parent shall report to the school office for reinstatement.

In cases of severe misbehavior or persistent cases of misbehavior, the headmaster may recommend additional disciplinary action or expulsion of the student or students to the Board of Directors.

Parents, in all cases, will be notified of any suspension or recommended expulsion.

The operation of the school is left to the discretion of the headmaster but the Board of Directors of the Academy feels that certain acts of misconduct require standardized action.

**A. Possession of a Weapon.** A student having in his possession and/or displaying, using or threatening to use any weapon or any instrument that could be classified as a weapon shall be subject to termination from the school system without refund of fees and turned over to appropriate law enforcement officials.

**B. Involvement in Break-In or Vandalism.** A student who has been involved in a



break-in and/or malicious damage to school shall be suspended, with his readmission to the school contingent upon financial compensation for said damages, or shall be terminated from the school system at the discretion of the Board of Directors, who shall, in instances of break-ins, also have the authority to turn the student over to the appropriate law enforcement agencies. Students found guilty of this offense will not be eligible for Mr./Miss H.A.

**C. Possession or Illegal Use or Sale of Drugs.** Any student found to have in his possession on campus any illegal drug or substance or selling thereof, will be permanently expelled from the Academy, without refund of fees.

**D. Possession or Use of Alcoholic Beverage.** Any student under the influence of alcoholic beverages, any student possessing or selling alcoholic beverages on the school grounds or at a school activity, or any student using alcoholic beverages on the school premises or at a school activity shall, at the discretion of the headmaster, be suspended from the school system and may be turned over to the appropriate law enforcement personnel, or at the discretion of the Board of Directors shall be terminated, without refund of fees.

Any senior in attendance for Bacalaureate or Graduation, while under the influence of an alcoholic beverage or illegal drug, will not be permitted to participate in that activity. Seniors suspected of being under the influence may be required to take a drug or breath test prior to participating in the exercise. Refusal to participate in the test will be treated as a positive test and the senior will not be allowed to participate in the exercise.

Permission to drug test is granted by the parent, or guardian, and student in a signed consent form for testing at the time of registration for each school year.

**E. Disrespect Toward a Member of the Faculty or Staff.** Any student accused of insubordination toward a member of the faculty or staff shall, at the discretion of the headmaster, be suspended. Should such disrespect manifest itself in physical contact with the staff or faculty member, the student shall be suspended, or at the discretion of the Board of Directors, be terminated from the school system, without refund of fees.

**F. Possession of Fireworks.** Possession, use, or sale of fireworks is prohibited on the campus or at school activities. Students violating this policy may be suspended.

**G. Smoking, Snuff or Chewing Tobacco.** Students may be suspended from school for the possession or use of the above.

**H. Cheating and Stealing.** These two actions are expressly forbidden at HA. Students who are guilty of either of these actions may be suspended from school.

**I. Profanity.** Profanity will be unacceptable on the campus at any time. This applies to all students - grades 1 through 12 at all school activities. Students in violation will be disciplined and if the violation is repeated it could result in suspension offense.

**J. Driving on Campus.** Speed limit on campus is 15 mph. Students must have a valid driver's license in order to operate a vehicle on campus. No 3-4 wheelers, horses, etc. on campus. Vehicles with vulgar, double-meaning, alcohol, tobacco stickers or tags are prohibited. Students that "rut-up" the campus, or are in the company of someone "rutting-up" the campus will lose their driving privileges on campus for three months. Automobiles driven on campus by students will be subject to search by law enforcement officers and/or school officials. Students whose automobile contains weapons, drugs, drug paraphernalia, alcoholic beverages or other prohibited articles contained in this Humphreys Academy Handbook will lose their driving privileges on campus for three months for the first offense, six months for the second offense and one school year for the third offense.

**K. Other Acts.** Nothing in this policy shall be construed as setting forth the exclusive use of suspension or recommended termination for misconduct. The use of suspension or recommended termination is delegated by the Board of Directors to the Headmaster for use at his professional discretion.

**L. Subsequent Violation of Policy or Elements Thereof.** Where, in accordance with this policy the Headmaster shall have elected the punishment of suspension for a violation of this policy, it shall be assumed that repeated infractions of this policy or parts thereof

shall result in termination from the school system, without refund of fees.

**M. Expulsion from Another School.** A student who has been expelled from another school (public or private) may not be considered for enrollment by the Board of Directors.

Note: In the case of unusual circumstances, the student in question may appeal to the Board of Directors for admission.

### **PAYMENT POLICY**

Tuition covers admission to athletic events, features pageant and senior play. If your contract is not honored, policy requires that your child can be removed from his or her classes until payment is received.

### **ABSENCES**

Regular and punctual attendance is expected of all students and is necessary for successful achievement in school. Absence from school is classified as excused or unexcused. Excused absences include those due to personal illness, serious illness in the family, death in the family or planned absence requested by parents in writing two school days prior to the planned absence. If the note does not state the reason for the absence, the absence will be unexcused. For a planned requested absence, the student will be excused for a maximum of five days during the school year and consults with his teacher about his work assignments prior to departure. On the day the student returns to school, he is responsible for all assignments missed due to the planned absence. An unexcused absence will result in a "0" for the day or two (2) points off each class average in that term.

In case of an excused absence, a note must be brought to the office the day the student returns. This note should state the child's name, date and cause of absence. A student's absence is unexcused until this note is received. The teacher should not be asked for make-up work in the case of an unexcused absence.

During 9 week test week, only excuses to a doctor or dentist will be accepted. Any other will be unexcused and will result in 2 points taken off in each class.

NOTE: An exception to the above requirements may be made for emergencies.

### **ABSENCE FROM SCHOOL**

No student may miss more than 20 days for any reason.

Students who are participating in school sponsored activities will be excused and the absence will not count toward the 20 absences.

Students will not be permitted to take part in any school-sponsored extracurricular activities, events or practices if they are absent from classes the day of such activity

Students who are involved in extracurricular activities or events must be present 3 periods of the school day in order to participate in extracurricular activity.

The school will reward perfect attendance. Each student will receive one (1) 100 daily grade per class for each nine weeks of perfect attendance in that class provided that the student has no more than 1 tardy in that class per nine weeks.

### **TRUANCY**

Any student found to be absent from school without permission or failing to follow the policy on school absences and dismissals will, at the discretion of the Headmaster be suspended. Any acts of truancy during any period of the day shall be treated as an unexcused absence, and any other punishment deemed necessary by the headmaster. An unexcused absence will result in a "0" for the day or two (2) points off each class average in that term.

### **TARDINESS**

Regular and punctual attendance on the part of all pupils is necessary for accomplishment in school. It is very important that parents have their children in school on time. Habitual tardiness is inexcusable. Three (3) tardies equals one (1) unexcused

absence which involves 2 points off EACH class average.. If you are tardy in the morning, you can't leave school until 2:57.

### **PERMISSION TO LEAVE SCHOOL**

No student will be permitted to leave school for any reason without the permission of the administration and parent.

### **DISMISSALS FROM SCHOOL**

Requests for dismissal must be brought to the office by 8:00 a.m. for doctor and dental appointments. Pupils may be dismissed from school because of illness or emergencies after a parent or guardian has been contacted. On the day he returns to school, the student is responsible for all assignments missed due to a planned absence or dismissal. If a student is to leave school without prior authorization, the parent must come and sign them out or may call the school. If a student has to leave school without prior authorization, the parent must call the school or come to the office to sign them out.

### **PERFECT ATTENDANCE**

Perfect attendance means no tardies, dismissals, or absences during the year for any reason.

### **MAKE-UP WORK**

Work missed as a result of an absence must be made up in a manner prescribed by the teacher within the time limit of one day for each day missed, unless special permission is given by the administration. The student is responsible for work and test assigned prior to their absence ON THE DAY he returns to school. It is the responsibility OF THE STUDENT to ask the teacher when they may make up work missed during an absence (a zero will be recorded for any grade or work missed and not made-up at the prescribed time).

### **TEXTBOOKS**

Textbooks will be on a loan basis with a fee charged that will cover workbooks and other course fees. The books will be returned at the end of the year. A fine will be assessed for any abuse, such as writing in the books, and charged to the student at the end of the course. Book covers are recommended for all books.

### **DAILY ANNOUNCEMENTS**

Announcements will be made at the beginning of each school day. Students, teachers or organizations desiring to have announcements made should submit them in writing to the office. All announcements will be approved by the headmaster and will be printed on the daily bulletin. Students and teachers will be attentive during the announcements.

### **ENTERING CLASSROOM**

Parents should not enter classrooms to bring articles to a child. These may be brought to the office and they will be delivered.

### **INTERRUPTIONS**

Please do not call the school office and ask for messages to be given to your child during the school day, unless absolutely needed.

### **STUDENT COUNCIL**

The student council is an organization through which communication is maintained and improved between administration of the school and the student body. It helps to promote leadership and school spirit among the students. All assemblies, school dances, and clubs are under sponsorship of the Student Council.

## **CLUBS**

Clubs will be scheduled the third week of the school year. All students are encouraged to participate in at least one club.

No student will be permitted to hold more than one office of the status of president.

Student Council officers can only be elected to one additional class or club office.

The Student Council and the Principal will organize and supervise the operation of all club activities.

Teachers will be assigned the sponsorship of various clubs and help student officers with the organizations.

## **FEATURES ACTIVITIES**

Guidelines for Homecoming and Beauty & Beau are sent home before these events. Please read them carefully. Practices for these events are mandatory. Students who do not follow the guidelines will not be allowed to participate.

## **REFRESHMENTS**

Refreshments including Powerade, should not be brought into the Jr./Sr. High building. No food/drink items should be brought out of the cafeteria. Exceptions are made for club meetings during break at which time refreshments are permitted in the Library. Club sponsors and members are responsible for cleaning up following their meeting.

## **TELEPHONE**

The school telephone is a business phone and should NOT be used by students and should never be used without permission from the student's teacher or administration and then only in cases of emergency. All phone calls must be monitored by a school official. Emergency calls will be placed for you by the office secretary. No student will be called from class to answer the telephone, but he may be sent a message in an emergency.

## **CELLULAR PHONES & OTHER ELECTRONIC DEVICES**

Cellular phones should not be brought into the building. If phones and/or Apple watches are brought into the building, they must be turned into their 1<sup>st</sup> period teacher and will remain in the office until the end of the school day. If a student gets caught with a phone after first period, it will be confiscated and the student will face a one-day in-school suspension. No I-pods, I-pads digital cameras or e-readers should be brought to school. Laptops will be permitted only in cases where it will be used in class and given permission by administration.

## **SOCIAL NETWORKING**

Students, faculty and staff will be responsible for any comments posted on social networking sites (Facebook, Myspace, Twitter, etc.) Any comments deemed inappropriate or abusive by the administration will be handled by the headmaster.

## **LOCKERS**

Lockers are assigned to students in grades 7-12 the first day of school. Each student is responsible for keeping his locker neat and orderly. Students are not to change lockers unless approved by the headmaster. Students are not to enter lockers other than the one assigned to them. Locks may be put on lockers. A copy of the combination or key must be left in the office.

## **INSURANCE**

HA does not underwrite an insurance policy. The school merely aids the students in obtaining this insurance. We encourage every student to have insurance; however, the school cannot be responsible for any claims not paid. We will make available a low-cost policy. Students who participate in athletics or represent the school in other school related activities will be required to have insurance coverage or sign a form releasing the school of all liability.

## **MARRIAGE AND PREGNANCY**

No student will be admitted to Humphreys Academy who is pregnant.

If a student becomes pregnant during the school year, then that student will not be allowed to begin a new semester at Humphreys Academy while pregnant.

The Board of Directors and Administration do not encourage marriage of students who are attending school, however, Humphreys Academy will provide education to current students who are married.

A student at Humphreys Academy who is married or pregnant or has delivered a child will not be eligible to participate in extracurricular activities.

## **ATHLETIC PARTICIPATION**

During the school year, girls and boys may participate in the junior-senior high athletic program. In order for a girl or boy to participate in any of these sports, he must be passing four major subjects at the beginning of school. Cheerleaders must meet the same standards.

It would be wise for the athlete to be especially conscious of his grades at all times. An athletic event is NO excuse for not doing one's required homework, classwork or studying. The student athlete must remember to turn in all work before leaving for the event and to have all assignments complete when he returns to class the following day. In all school matters the athlete is first a student and then an athlete.

All athletes will be required to stand respectfully for the playing and singing of the National Anthem.

## **ATHLETES AND CHEERLEADERS TRAVELING TO AND FROM GAMES**

All athletes (boys and girls) and cheerleaders will travel to all athletic contests with their respective coach and/or sponsor. Upon completion of game or competition the athletes will ride back with their respective coach and/or sponsor or with their parent or other responsible adult, provided they have written permission. There will be no exception to this policy except in dire emergency and then only if the coach or sponsor grants that permission. In no instance may a student athlete or cheerleader take their car or be allowed to come back with another student.

## **SEXUAL HARASSMENT POLICY**

In Accordance with Title VII of the Civil Rights Act of 1964, Section 703, no student or employee in Humphreys Academy shall be subject to sexual harassment. It is the intent of Humphreys Academy to maintain an environment free from sexual harassment of any kind. Therefore, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature amounting to or constituting harassment are prohibited.

Complaints or violations of this policy may be made to the Headmaster or Guidance Counselor without fear of reprisal. All complaints will be investigated thoroughly and promptly. Should complaints prove to be legitimate, the offending student or employee will be subject to disciplinary action, including involuntary termination of employment or suspension from school. If proof cannot be found there will be no retaliation against the accuser. All complaints will be kept highly confidential.

## DRUG/ALCOHOL PREVENTION POLICY

The Board of Directors of Humphreys Academy has adopted a comprehensive Drug/Alcohol Prevention Policy. The purpose of the policy is to educate the students who attend HA regarding the problems of drug/alcohol abuse and aid these students to lead healthy and responsible lives. Parents and guardians will be encouraged to take an active role in educating and assisting our students to be drug/alcohol free. The policy also is being initiated to identify students, teachers, administrators and board members who need counseling and treatment for drug/alcohol abuse. This will be done with the aid of a random drug testing program. Therefore, a program of testing will be implemented at HA.

Details and procedures for implementation of the drug testing phase of the policy are as follows:

1. The program will test for the most frequently abused drugs in Mississippi and our local area. The drugs to be included in the test may be increased or decreased at the discretion of the Board of Directors of Humphreys Academy.

2. All students who attend Humphreys Academy in Grades 7-12 shall be considered to be included in this policy. Before such child shall be considered a fully enrolled student, the parents or guardian and the student must have signed the consent form for testing. Periodic testing will be conducted throughout the school year.

3. All teachers, administrators, and board members of Humphreys Academy, currently and who may be employed by HA in the future shall be included in this policy. All teachers and administrators must sign a consent form for testing before consideration of employment by the school.

4. Testing results are cumulative from grades 7-12 and do not reset with each year.

5. Testing procedures and the handling of the results thereof are to be done with the utmost confidentiality. Only the headmaster will be allowed access to the test results. Such results will be kept under a secured procedure maintained by the headmaster of HA.

6. Urine and/or hair samples will be collected and sent to a laboratory designated by Humphreys Academy for actual testing and confirmation. A “chain of custody” form will accompany each specimen from the point of origin through the entire testing process. This insures complete integrity of the specimen. The collection of urine and/or hair samples will be done in a sensitive manner. The samples will be analyzed by a private laboratory using the most up-to-date methods used by pathologists.

7. Any student arrested or referred to Youth Services Division of the Youth Court law enforcement agency of a drug/alcohol related offense will automatically fall under the rules regarding **FIRST POSITIVE TEST**.

Furthermore, the school will cooperate fully with Youth Service Division of the Youth Court in any type of counseling/treatment program. Any student convicted by any court of a drug/alcohol related offense will automatically fall under the rules regarding **FIRST POSITIVE TEST**.

8. If a participant has been or is presently on medication, he or she must disclose said medication to the school on the day of the test or the next school day following the test.

9. All participants in extracurricular activities have a responsibility to their team, other members of the activity, director and/or coach to be drug/alcohol free.

10. All positive tests will be confirmed by a second test (**same urine and/or hair sample**) to assure that no error has occurred. If the initial positive test is verified and confirmed, the following steps will be taken.

## **A. FIRST POSITIVE TEST**

1. The headmaster will notify parents or guardian of the results of the test. In the case of a teacher or administrator, the headmaster will contact them directly.

2. A student who tests positive the first time must attend professional counseling with his or her parents or guardian. In the case of a teacher or administrator, they would be required to attend the same session. The independent agency or private counselor must be approved by the headmaster. All costs after initial testing will be the responsibility of the student's family or guardian.

3. The length and manner of counseling would be determined on an individual case by case basis by the counselor.

4. The refusal to participate in and to complete a counseling program as set forth above would be treated and handled as a second positive test for a student. In the case of a teacher or administrator, refusal to participate in a counseling program would be grounds for termination of employment.

5. If a student is confirmed with a first positive test, he or she will be banned from any extracurricular activity and shall not be allowed to resume such activity for 3 weeks (twenty-one consecutive days) AND until such time as the family has furnished to the headmaster written proof that the student has successfully completed an appropriate drug/alcohol counseling program. The student will continue to be a participant in periodic retesting. If said student does not attend and complete a drug/alcohol counseling program, that student will be subject to expulsion.

## **B. SECOND POSITIVE TEST**

1. The headmaster will notify parents or guardian of the results of the test. In the case of a teacher or administrator, the headmaster will contact them directly.

2. If a student is confirmed with a second positive test, he or she will be immediately suspended from school from 3-5 days and banned from any extracurricular activity for the remainder of the school year. The student will continue to be a participant in periodic retesting. If said student does not attend and complete a drug/alcohol counseling program, that student will be subject to expulsion.

3. A teacher or administrator testing positive the second time will be required to attend and complete an appropriate drug/alcohol counseling program. A teacher or administrator will be suspended from employment at that time.

4. Urine and/ or hair samples will be collected and sent to a laboratory designated by Humphreys Academy for actual testing and confirmation. A "chain of custody" form will accompany each specimen from the point of origin through the entire testing process. This insures complete integrity of the specimen. The collection of urine and/or hair samples will be done in a sensitive manner. The urine and/or hair samples will be analyzed by a private laboratory using the most up-to-date methods used by pathologists.

## **C. THIRD POSITIVE TEST**

1. The headmaster will notify parents or guardian of the results of the test. In the case of a teacher or administrator, the headmaster will contact them directly.

2. When a student tests positive for the third time, he or she will be immediately expelled.

## **STUDENT REMINDERS FOR WHEN:**

### **1. YOU ARE ABSENT**

Have your parent or guardian send a written excuse or call the office each day you are absent, stating the reason for your absence. When junior-senior high school students return to school, report to the office and obtain your admission slip which will be presented to each teacher whose class you missed. Each teacher will turn slips in to the office at the end of the day.

### **2. YOU ARE TARDY TO SCHOOL**

Report to the office and receive a tardy slip before reporting to the first period class. Do not attempt to enter your class without your slip.

### **3. YOU COME TO SCHOOL DURING THE SECOND OR ANY PERIOD THEREAFTER, LUNCH PERIOD OR ANYTIME BETWEEN CLASSES.**

Come by the office and check in. The next day come to the office in the morning and get your admission slip to show the teachers who's classes you missed the day before.

### **4. YOU ARE DETAINED BY A TEACHER OR ADMINISTRATOR AND ARE LATE TO CLASS.**

Obtain a slip from the teacher who detains you, excusing your tardiness.

### **5. YOU WANT TO LEAVE THE SCHOOL BUILDING.**

Go to the office. Do not leave the school grounds without permission.

### **6. YOU NEED AN EARLY DISMISSAL.**

Bring a note from home signed by a parent or guardian stating the reason for any early dismissal. Take this note to the office before 10:30 a.m. Remember that you are responsible for all work missed. Come by the office and check out.

### **7. YOU ARE ILL.**

Report to the office for dismissal. If you are very ill, have someone accompany you to the office. If necessary, arrangements will be made to take you home.

### **8. YOU WISH TO CHANGE YOUR SCHEDULE OR DROP A SUBJECT (JUNIOR-SENIOR HIGH SCHOOL).**

After discussion with teacher and counselor and with headmaster approval, a subject may be dropped in the first two weeks of the semester in which the course begins. No changes can be made after two weeks. Plan ahead to avoid this problem.

### **9. YOU HAVE FOUND A LOST ARTICLE.**

Take it to the office.

### **10. YOU HAVE LOST AN ARTICLE OF VALUE.**

Inquire at the office.

### **11. IF YOU WANT TO USE THE SCHOOL TELEPHONE FOR A CALL.**

**DON'T.** This is a business phone. Students should not ask to use the phone.

### **12. THE FIRE ALARM IS SOUNDED - SHORT CHOPPY BLASTS. THIS WILL BE ACCOMPANIED BY NOTIFICATION ON THE INTERCOM IF IT IS OPERATING.**

Follow the directions of the teacher. If you are not in class, leave the building by the nearest exit. **WALK!**

### **13. THE TORNADO ALARM IS SOUNDED - THREE LONG BLASTS. THIS WILL BE ACCOMPANIED BY NOTIFICATION ON THE INTERCOM IF IT IS OPERATING.**

Follow the directions of the teacher. If you are not in class go into the hall, sit on the floor with your head down and arms crossed over your head.

### **14. IF YOU WISH TO BRING A VISITOR TO SCHOOL.**

Check with the office before bringing a visitor. **ALWAYS ASK FIRST!**



## HUMPHREYS ACADEMY SOFTBALL 2020

<b>August 1</b> – Delta Tournament	Away	TBA	A
August 3 - NSA	Away	4:00	A/B
August 4 - Delta	Home	4:00	A/B
August 7 - Delta	Away	4:00	A/B
August 11 - Rebul	Home	4:00	A/B
August 13 - Calhoun	Away	5:00	A/B
August 15 - St. Joe Tournament	Away	TBA	A
August 17 - Calhoun	Home	4:00	A/B
August 18 - SIA	Away	4:00	A/B
August 22 - SIA Tournament	Away	TBA	A
August 24 - Briarfield	Away	4:00	A/B
August 31 - SIA	Home	4:00	A/B
<b>September 1</b> - Deer Creek	Away	4:30	A/B
September 8 - Rebul	Away	4:00	A/B
September 14 – NSA	Home	4:00	A/B
September 15 - Deer Creek	Home	4:00	A/B
September 22 - Briarfield	Home	4:00	A/B

Head Coach: Joe Taylor

Headmaster: Joe Taylor

School Mascot: Rebels

School Colors: Red and White

## HUMPHREYS ACADEMY VARSITY FOOTBALL 2020

August 14 - Jamboree	Home	TBA
August 21 - Columbus	Home	7:00
August 28 - Delta	Away	7:00
September 4 - Deer Creek	Away	7:00
September 11 - NSA	Home	7:00
September 18 - Prentiss	Away	7:00
September 25 - Lee-AR	Home	7:00
October 2 - Manchester	Away	7:00
October 9 - SIA ( <i>Senior Night</i> )	Home	7:00
October 16 - Delta Streets( <i>Homecoming</i> )	Home	7:30
October 23 – Hebron	Away	7:00

*Head Coach: Coach Jerry Wayne McLendon*

*Assistant Coach: Coach Joe Taylor & Coach Glenn Helms*

*Ball Boy: Steele Taylor*

*Mascot: Rebels*

*Cheerleader Sponsor: Mrs. Joy McLendon*

*School Colors: Red and White*

## HUMPHREYS ACADEMY JR. HIGH FOOTBALL 2020

August 13 - Jamboree	DCS	TBA
August 20 - Deer Creek	Home	7:00
August 27 - Porters Chapel	Home	7:00
September 3 - Manchester	Away	7:00
September 10 - NSA	Away	7:00
September 17 - Sharkey	Away	7:00
September 29 - Deer Creek	Away	6:30

\*JV football games begin at 7:00

\*\*Pee Wee football games begin at 5:30

*Head Coach: Coach Jerry Wayne McLendon*

*Assistant Coach: Coach Joe Taylor*

*Cheerleader Sponsor: Mrs. Joy McLendon*

*School Mascot: Rebels*

*School Colors: Red and White*

## CALENDAR

### 2020-2021

August 10	First Day of School
September 7	Labor Day Holiday
November 23 - 27	Thanksgiving Holiday
December 18 - January 1	Christmas Holiday
January 4	Return to School
March 15 - 19	Spring Break Holiday
April 2 & 5	Easter Holiday
May 6 - 7	Senior Exams
May 14	Senior Graduation
May 21	Last Day of School
October 7 - 9	First Nine Weeks Exams
December 16 - 17	Semester Exams
March 10 - 12	Third Nine Weeks Exams
May 19 - 21	Final Exams

This handbook is presented as a guide for patrons and students. Please become familiar with its contents.

Every organization involving many people needs written statements covering its policies, its rules and its regulations; this provides for better understanding and greater efficiency. For this reason the handbook is provided. We trust that you will find it helpful. Let us strive to do the things set forth in this handbook, not with the idea of simply obeying the rules but for the sake of honesty, integrity, loyalty, cooperation, leadership and academic achievement - qualities we all need.

Statement of nondiscrimination: HA Foundation, Inc. admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarships and loan programs, athletic and other school-administered programs.

**ALL RULES AND REGULATIONS STATED WITHIN THIS HANDBOOK  
WILL BE APPLIED IN GOVERNING THE ACTIONS OF ALL HA STUDENTS  
WHILE:**

1. On school campus
2. Attending all off-campus school sponsored activities.
3. Traveling to and from school on all off-campus school sponsored activities.

As a parent or guardian of a HA student, I have read and understand the rules and regulations presented in this handbook.

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Parent or Guardian

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Student's Name and Grade

